

Where can I find help?

Contact the Attendance & Engagement Team, the contact details are listed below:-

Attendance & Engagement Team
c/o Foxcombe Court
Abingdon Business Park
Wyndyke Furlong
Abingdon OX14 1DZ

Tel: 01865 323513
Fax: 01865 783327

Every Day Counts

Raising Standards & Aspirations



NHS Direct phone number (0845 4647)
www.nhs.uk

Information is also available on the internet at www.oxfordshire.gov.uk Oxfordshire County Council's website.

Attendance and Engagement Team



A parent's guide to managing sickness absence from school

Illness

Occasionally pupils are too unwell to attend school. Schools will monitor and engage with parents as soon as a pattern of absence becomes apparent.

When deciding whether or not your child is too ill to attend school. Ask yourself:

- Is your child well enough to carry out the activities of the school day? If not, keep your child at home and consult your GP as appropriate.
- Does your child have a condition that could be passed on to other children or school staff? If so, keep your child at home.
- Would *you* take a day off work if you had this condition? If so, keep your child at home.

Common conditions

Most illnesses can be classified as one of a few minor health conditions.

Whether or not you send your child to school will depend on how severe you judge the illness to be. This guidance can help you to make that judgement. If you're concerned about your child's health, consult a health professional.



Cough and cold. A child with a minor cough or cold may attend school. If the cold is accompanied by raised temperature, shivers or drowsiness, the child should stay off school, visit the GP and return to school 24 hours after they're feeling better. If your child has a more severe and long-lasting cough, consult your GP, who can provide guidance on whether the child should stay off school.

Raised temperature. If your child has a raised temperature, they shouldn't attend school. They can return 24 hours after they're feeling better.

Rash. Rashes can be the first sign of many infectious illnesses such as chickenpox and measles. Children with these conditions shouldn't attend school. If your child has a rash, check with your GP or practice nurse before sending them to school.

Headache. A child with a minor headache doesn't usually need to be kept off school. If the headache is more severe or is accompanied by other symptoms such as raised temperature or drowsiness, then keep the child off school and consult your GP.

Vomiting and diarrhoea. Children with these conditions should be kept off school. They can return 48 hours after their symptoms disappear. Most cases of vomiting or diarrhoea get better without treatment, but if symptoms persist, consult your GP.

Sore throat. A sore throat alone doesn't have to keep a child from school. If it's accompanied by a raised temperature, the child should stay at home.

Inform the school before 9:30am on every day your child is absent from school due to illness

By law, only the head teacher can authorise your child's absence. It is important to keep the school informed if your child is going to be absent as soon as possible at the start of the day.

The school will have a clear process for you to follow to inform them if your child will not be attending.

Telephone the school to tell them that your child will be staying at home. The school will ask about the nature of the illness and the expected duration of absence from school.

If your child is frequently absent due to illness the school may request permission to contact your GP for confirmation that they are too ill to attend school.

If it becomes clear that your child will be away from school for longer than expected, phone the school to explain this as soon as possible.

If your child attends school and feels unwell during the school day the school will contact you to arrange collection.